

**MINUTES OF  
FULL BOARD MEETING**  
Held on Monday 8<sup>th</sup> July 2024 8.30 am at Atlantic Centre

In Attendance: Geoff Brown (GB); Sebastian Parker (SP); Sally Foard (SF); Jo Connolly (JC)

Also In Attendance: Lisa Mannall (LM); Tracy Cartmel (TC); Amy Daniels (AD); Claire Carter (CC); Virtual: Clare Ridehalgh (CR)

<b>Agenda Item No.</b>		<b>Action by:</b>
1.	<p><b>Welcome, apologies and minutes of previous meeting 18<sup>th</sup> March 2024</b></p> <p>Apologies were received and accepted from:</p> <ul style="list-style-type: none"> <li>• John Simeons</li> <li>• Sean Dixon</li> <li>• Jane Nicholls</li> <li>• Richard Baker</li> </ul>	
2.	<p><b>Finance</b></p> <p><b>2.1 CELT Finance Report September 2024</b></p> <p>The board approved the projected year end and will continue to monitor budget spend closely.</p> <p><b>2.1a Finance Compliance Term 2</b></p> <p>The above report was received and noted</p> <p><b>2.2 CELT Management report May 2024</b></p> <p>The above report was received and noted.</p> <p><b>2.3 CELT 2024-25 Budget summary</b></p> <p><b>GB enquired about the 305k overspent.</b> TC commented that 200k was spent at NT music Centre plus £305K overspend, equated to 500k spent from reserves.</p> <p>LM stated that NT had contributed to this SCA, 800k is from CELT. Penrice have requested a new science block but due to not saving any money this was declined.</p> <p>With regards to recruitment LM stated that Insync will RAG rate each job right down to TAs, giving every opportunity to align posts. Secondary Schools have been provided with a spreadsheet that includes all Trust vacancies, Primaries will receive the spreadsheet in September with all job vacancies presented to LM.</p> <p><b>SF asked how much the 6<sup>th</sup> form and Hub school costs CELT?</b></p> <p>LM stated this is a big concern. Bodmin School subsidises Bodmin 6<sup>th</sup> form. There are currently 5 secondary schools, and each one should receive the same 6<sup>th</sup> form funding. LM has met with the Lead at St Austell College who is happy to support. There is a need to run a virtual 6th form.</p>	

	<p>There is a good model on offer at Penrice and Poltair where numbers have doubled, provided by the same number of staff.  A discussion was held regarding the vocational offer at the schools.  <b>Action: The 2024-2025 budget was approved.</b></p> <p>A discussion was held regarding ESFA financing redundancy at Bodmin at approximately £0.5 million.  NPA owe 300k which was allowed for in the Budget.  TC confirmed the money from ESFA will not come in until January/February 2024.</p> <p>The 2025-2026 budget was approved based on the position as per the Finance Department's calculations. The Board expects the recovery plan to be amber and under control.  During the discussion it was confirmed that as a Trust we are ahead of other Trusts and to ensure we are in a healthy position we need to stop spending in the schools.</p> <p><b>SP asked what the spending limit is on a credit card.</b>  LM stated it was set at a different level at each school, for emergencies only, the limits have been reduced. TC stated that the process has been changed and order requests now need to be in place before spending.  <b>Action: The BFR report was approved. GB agreed to sign when in ESFA format.</b></p> <p><b>2.4 Pre-finance meeting Q&amp;A's</b>  <b>2.5 Budget statement from JS &amp; TC email clarification</b>  The above items were received and noted.</p>	
3.	<p><b>Audit Reports &amp; Updates</b>  <b>3.1 CELT Fuel Cards Final Report</b>  <b>3.2 Bodmin College IS Data Management review</b>  An upgrade over the summer will bring servers up to specification.  GB asked for an update on IS security.  The IS team have updated cyber security at Brannel, and it is now much safer.  Precautionary work has been completed to back up every evening.  The Board thanked the IS team for all the work that has been done.  A discussion was held regarding the work that has been done to minimise the risks.</p> <ul style="list-style-type: none"> <li>• Poltair and Bodmin will be moving over to the CELT domain in the Summer.</li> </ul> <p><b>3.3 HR Recruitment, Selection and Onboarding update</b>  Updated report for HR Audit report.</p>	
3!.	<p><b>Safeguarding</b>  AD presented an annual overview for the Trust.  National comparative figures are to 31/3/23, reporting is a year behind.  The Trust serves 10% of children that are in specific harm. 751 referrals have been made to social care from CELT for 5–15-year-olds. We are serving more in</p>	

	<p>comparison to other Trusts in the Southwest. LM stated that all staff are aware of their responsibilities.</p> <p><b>JC requested the figures to be presented as a percentage.</b></p> <p>It was noted that there had been a spike in MARU referrals, however it was felt that this was due to training having been provided in writing MARU referrals. AD stated that the staff have fully embedded the culture and are vigilant. The results of the actions and support is strong and so is our relationship with the LA. Online safety and domestic violence are the biggest concerns.</p> <p><b>Action: An overview snapshot to be presented to QA at the end of Term 5 presenting a full year of data.</b></p> <p>A discussion was held regarding the development plan next year which will include the following:</p> <ul style="list-style-type: none"> <li>• Gambling – Online safety</li> <li>• The spike in welfare and children missing from home.</li> <li>• Medical</li> <li>• Housing</li> <li>• Podcast to parents in September</li> <li>• Police to work with DSLs on impact of domestic abuse</li> </ul> <p>The following was noted:</p> <ul style="list-style-type: none"> <li>• Bodmin, Penrice, Mount Charles and Pondhu are seeing and dealing with the majority of concerns.</li> <li>• Poltair has safeguarding fully embedded.</li> <li>• Bodmin is on a significant journey regarding concerns.</li> <li>• Referrals have seen a steady increase, the staff recognise this and have the support in place.</li> <li>• Mental health reports have gone down with the support in place.</li> </ul> <p>A discussion was held regarding the 6881 children who have had a concern raised against them, including 2/3's of children in CELT.</p> <p>AD stated that 510 referrals were acted on, the work that has been put in over the last 2 years means that the correct people are around the table. The Trust are enhancing culture, going beyond compliance, every layer knows what our culture is. Next year's conference will discuss how to embed the culture moving forward.</p> <p>A discussion was held regarding the case study AD presented.</p> <p><b>SF asked is wraparound care is offered during the 6-week holidays.</b></p> <p>Social workers will be offering opportunities for events over the holidays and hopefully families will engage. Food bank referrals have been used.</p> <p>GB stated that during interviews with children they were asked about AD and Safeguarding and the pupils were happy to have her.</p>	
4.	<p><b>Trust Lead report</b></p> <p>The weekly bulletin is circulated to Members, Trustees and all staff giving a full and comprehensive update of weekly events and news.</p>	

