MINUTES OF
FULL BOARD MEETING
Held on Monday 14th July 2025 9.30 am at Atlantic Centre

In Attendance:
Geoff Brown (GB) Chair; Sebastian Parker (SP); Sally Foard (SF); Helen Casson (HC); Sarah Goswell (SG).

Virtually; Jo Connolly (JC)

Also In Attendance:
Dan Morrow (DM); Claire Carter (CC); Tracy Cartmel (TC); Christie Saunders (CS)

Item		Action by:
1.	**Welcome, apologies & Declaration of Business Interest** The Chair welcomed everyone to the meeting. Apologies were received and accepted from: • John Simeons	
2.	**Minutes and Matters Arising from 18th March 2025** The minutes of the previous meeting held on 18th March 2025 had been circulated in advance of the meeting. The following comments were made: The date and time were incorrect. HC stated that some of the challenge was missing. The minutes of the meeting were **AGREED.**	
3. 3.1	**Finance Reports (TC)** The report was circulated prior to the meeting. TC gave a brief overview of the report. The following was noted: Recharges have been altered and separated into the following 3 Dividends: Trust, School and Civic. DM stated that this was done to ensure transparency and increase visibility of spends for committees to look at further. The Finance policy is being worked on to ensure wider education delegation is clear to ensure all Headteachers understand what their responsibility is. JC stated there was concern around the accounts along with the new layer of Executive Leadership Team (ELT) and that the Trustees had not approved the appointments.	

Initials: ______

	DM confirmed that the money which had already been spent had been amalgamated for transparency and clearness as previously a significant number of employees were paid for Executive Leadership in the Trust but did not have KPI's or accountability to go alongside the roles. A saving will be made centrally. The current Scheme of Delegation (SoD) allowed the Trust Lead to make the decisions but would need to be approved by the Trust Board if the positions became permanent. **Action: DM to provide a breakdown of previous Senior Leadership Team costs compared to the new structure costs.** **The KPI's were approved by the Trustees.** **The Budget was approved by the Trustees.** **The Budget Monitoring Statement was approved by the Trustees.** *TC left the meeting at 8.53am.*	DM
4	**CEO update** The report was circulated prior to the meeting. DM stated that the goal for September is to ensure the Risk Register is revieved and that each board committee has a Term of Refrence with clear KPI's to ensure the Trustees have assurance on key risks and how they are mitigated. *A discussion was held regarding the structure of the report and the new Governance Structure.* The Trustees agreed they liked the new report. HC asked if the Trustees who were on the board prior to DM's appointment were aware of the position the Trust was in or if this was new information? *A discussion was held regarding the Trust position and the work that needed to be done.* HC asked if there was a risk register and strategy in place already? DM stated that although there was a risk register, each committee should own part of it which should then be reviewed by full board. Although there were goals there was no strategic plan in place which had implementation steps, KPIS or an impact assessment. **ACTION: CC to send risk register to HC.** HC asked for confirmation that the Trust Mission, Values and Vision had not changed? DM confirmed they had not been changed, just made clearer. HC asked why CELT was not partnering with CASH? DM confirmed that CELT would be partnering with CASH, CASE and CAPH from September 2025 and will be meeting with other Trusts to ensure the Trust are working in partnership. *A discussion was held regarding Bodmin 6th form.*	CC

Initials: ______

	HC asked why decisions had been made regarding the 6th form after the Full Board voted against closure. DM confirmed that the college was not closing but instead was reducing courses that were not sustainable and brought risks. A reshape would be suggested to the board. The Admissions policy had therefore not been amended. HC and SG stated that as a formal consultation had taken place, the Trustees should have been made aware of the changes. DM confirmed that he operated with focus and that this was operated under chairs action but is aware not all the Trustees collectively were in the loop and communication would be improved. *A discussion was held regarding the students that were affected by the reduction in courses.* All the students were still in education and the majority were doing a level 3 course. It was agreed that the students will be tracked over the next academic year. **Action: To track the students who left Bodmin due to the reduction in courses over the next academic year.** Growth – Included in Part B DM stated that the Growth strategy will be ready in September. HC asked if the ELT and Trustees can plan some time together to work collaboratively on the Strategic plan. DM suggested an away day in October to include the Strategy alongside full board.	
5.	**Scheme of Delegation update** SF stated that 3 new Trustees were interviewed and the resolution would be sent to Members to appoint. *A discussion was held regarding parent Trustees.* DM confirmed that Parent Trustees are allowed and that the induction would be robust. **Action: CC to send out the Applications for the new Trustees to all Members and Trustees.** There were 42 expressions of interest in the new champion roles. **Action: CS to create a list of Governors who do not continue as a Champion to send to GB.**	CC CS

6.	**Resignation & Appointment of Trustees (CC)** **6.1 Resignations** None received **6.2 Review application forms received for possible Trustees.** This was discussed in Item 5 **6.3 Terms of office None to discuss**	
7.	**Date of Next Meetings** Academic year 2025-26 to be set.	
8	**AoB** Included in Part B. HC asked for an update on the move of location for the food bank. The Trust Lead confirmed that there was no change in the provision for the community and had been relocated to another site.	
	The Meeting closed at: 10.13am.	
	The above minutes were agreed and approved. **Chair (Signature)** ______________ **Dated** ____________ Geoff Brown	